

VISION STATEMENT

Centered in the life and mission of Jesus Christ, Stella Maris College is a nurturing home for competent and engaged citizens who witness to truth and charity in the spirit of St. Francis of Assisi and Blessed Mary of the Passion.

MISSION STATEMENT

We commit ourselves to become advocates of a mutually enhancing relationship with all creation by:

- Intensifying holistic formation with emphasis on truth and charity,
- Fostering a compassionate faith community with a preferential love for the poor,
- Being actively involved in current social and ecological issues,
- Seeking opportunities for reconciliation especially with the most excluded,
- Inculcating alternative ways of living in the formation of history makers and
- Shaping a culture of cooperation that draws out the best in each one for the common good.

STELLA MARIS COLLEGE (Grade 5 – 12 High School) is implementing CVIF-DLP-SCC

Components of the Program:

- Parallel Learning Groups (Modified Jigsaw Strategy)
- Activity-based Multi-domain Learning
- In-school Comprehensive Student Portfolio (instead of notebooks)
- Teachers Comprehensive Portfolio (instead of Lesson Plans)
- Strategic Study/Rest Periods
 - ⊙ No homework for all subjects in all grade levels
 - ⊙ Protect-the-week-ends policy
 - ⊙ Teens (10-17 years old) need 8.5 – 9.25 hours of sleep
- Integrated Cultural Formation and Spiritual Development in all Learning areas

ADMISSION POLICIES

The school shall only consider an applicant who is a baptized practicing Catholic, must have a General Average of at least 80%, no grade below 85% in Science and Math for SHS STEM applicants, no failing grades in other subjects during the 1st, 2nd or 3rd quarters of the current school year, and has satisfactory deportment grade.

ADMISSION REQUIREMENTS

AGE

KINDERGARTEN : 5 years old by June
GRADE 1 : 6 years old by June

ACADEMIC REQUIREMENTS

KINDERGARTEN:

At least one year of Nursery School

- ☑ Can write name, can count up to 100, can recognize/identify different colors and shapes
- ☑ Can read the letters of the Alphabet

DOCUMENTS/PHOTO

KINDERGARTEN, ELEMENTARY & HIGH SCHOOL:

- ☑ Original and two (2) clear photocopies of **Birth Certificate (NSO/PSA COPY)**
- ☑ Original and one photocopy of **Baptismal Certificate**
- ☑ Two (2) recent 1"x1" ID photos (photo-cut-outs are not accepted)
- ☑ Report Card (original and certified true copy) from the school where the student is presently enrolled.
- ☑ Certificate of Good Moral Character – *for grades two-six and high school applicants only*
- ☑ Recommendation from the Class Adviser or Guidance Counselor – *for high school applicants only*
- ☑ ESC Certificate – *for Gr. 8-11 ESC Grantee applicants only*

GRADE SIX AND TEN:

Only those with high scholastic standing and/or satisfactory rating and with valid reason for transfer may apply.

NOTE:

- *Application form and recommendation form are downloadable at www.stellamariscollegeqc.edu.ph*

ADMISSION PROCEDURE

STEP 1. REGISTRAR'S OFFICE

- Fill out the application form and attach 1X1 ID picture.
- Present original copy of report card and submit the certified true copy.
- Secure examination permit/schedule.

STEP 2. TREASURER'S OFFICE

- Pay the non-refundable application and testing fee.

STEP 3. GUIDANCE CENTER

- Take the entrance examination on scheduled date.
- Parents and child interview will be scheduled if the applicant passes the entrance exam.
- Submit the following requirements for interview:
 - ✓ NSO/PSA Birth Certificate (*Bring the original and submit the photocopy*)
 - ✓ Baptismal Certificate (*Bring the original and submit the photocopy*)
 - ✓ Good Moral Certificate (*for gr. 2-6 and high school applicants only*)
 - ✓ Recommendation Form (*for high school applicants only*)
- Results will be given after the interview.

STEP 4. TREASURER'S OFFICE

- Applicants who passed the entrance exam and interview are required to pay a reservation fee of P3,000.00, which will be deducted from the tuition fee during enrolment. However, this will be forfeited if application is voluntarily withdrawn. Present the admission letter to the cashier upon payment.

STEP 5. REGISTRAR'S OFFICE

- Submit the following to secure registration form and permit to enrol
 - ✓ Admission letter and reservation receipt
 - ✓ NSO/PSA Birth Certificate (*Bring the original and submit the photocopy*)
 - ✓ 1 pc. recent 1X1 ID picture
 - ✓ ESC Certificate (*for Gr. 8-11 ESC grantee only*)

NOTE:

- *Incomplete requirements will not be accepted for processing.*
- *All documents submitted will automatically become school file and will not be returned to the applicants.*

ENROLMENT PROCEDURE

STEP 1 A. Registration (REGISTRAR'S OFFICE)

Present the following upon registration:

NEW STUDENT

- Permit to Enrol
- Reservation Receipt
- Report Card w/ Learner Reference Number (LRN) Original Copy, signed by the Principal
- ESC Program Transfer-Out Certificate (GR.8-11 ESC GRANTEE ONLY)
- SHS-VP QVA Certificate (Gr. 11 ONLY)


OLD STUDENT

- Permit to Enrol
- Reservation Receipt
- Report Card (for those who have not yet submitted)

B. Payment of PTA FEE

STEP 2 Proceed to the TREASURER'S OFFICE for your payment and issuance of Admission Card.

NOTE: All students must bring their ADMISSION CARD on the first day of classes.

 Proceed to the UNIFORM STORE, BOOKSTORE and SCHOOL SUPPLIES STORE.

For inquiries please call:

 **912-4564 / 912-2985 / 911-0867**

Visit our website:

www.stellamariscollegeqc.edu.ph

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www.facebook.com/stellamariscollegequezoncity

SCHOOL FACILITIES



Chapel of the Lilies



Grotto



Auditorium



Computer Laboratory



AVR



Clinic



Science Laboratory



Eating Area



Gym



Library



High School Building



Elementary Building

ADMISSION INFORMATION



Stellan Education
Excellence – Faith
Academics & Beyond

OFFERS:

**KINDERGARTEN
ELEMENTARY
JUNIOR HIGH SCHOOL
SENIOR HIGH SCHOOL**